

**General Information**

**on**

**The JPO/IPR Training Program**

**FY 2019**

**(for Kingdom of Thailand)**

## **ABOUT GENERAL INFORMATION (GI):**

### **I. Background**

Recent years, R&D and business activities are becoming increasingly global and borderless, and the securing of Intellectual Property (IP) protection is becoming an extremely important issue worldwide. IP protection is a key factor in promoting foreign investment and technology transfer, as well as for boosting a nation's industrial development. Therefore, since 1996, the Japan Patent Office (JPO) has provided vigorous support for human resource development in order to reinforce the protection of IP in developing countries. The training program in Japan is funded by the JPO, while its operation is entrusted to Japan Institute for Promoting Invention and Innovation (JIPII) and the Association for Overseas Technical Cooperation and Sustainable Partnerships (AOTS).

*(For more details, please refer to the following website;*

*<https://www.jpo.go.jp/e/news/kokusai/developing/index.html>).*

### **II. Objective**

The General Information (GI) is to inform your IP Office about the training program targeting your country regarding financial support, application procedures and so on. All contents are shown in "**III. Contents.**" We would like to request that you nominate appropriate candidates for each program based on the requirements on this GI. We would also like to ask that you provide this information to the candidates when you recruit applicants for each program.

### **III. Contents**

1. TRAINING PROGRAM
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## 1. TRAINING PROGRAM:

The training courses listed in the table below are targeted to your office. The number of people to be admitted and the deadline for application are also described below.

### Outline of Courses and Duration

	Course Title	Term of Course	Number of Participants Allocated for Thailand	Target:		Deadline for Application
				IP Office Officials	Non-IP Office Officials	
1	JPO/IPR Training Course for IP Trainers	June 13 - 27, 2019	2		X	May 7, 2019
2	JPO/IPR Training Course on Promoting Public Awareness of IP	August 5 - 9, 2019	2	X	X	May 24, 2019
3	JPO/IPR Training Course on Academia-Industry Collaboration and Technology Transfer	August 20 - 29, 2019	2	X	X	June 7, 2019
4	JPO/IPR Training Course on Substantive Examination of Designs	September 2 - 13, 2019	1	X		June 21, 2019
5	JPO/IPR Operational Patent Examination Training Program (OPET)	September 18 - November 8, 2019	2	X		July 5, 2019
6	JPO/IPR Training Course on Patent Examination Management	September 19 - 26, 2019	2	X		July 11, 2019
7	JPO/IPR Training Course on Establishing Patent Examination Guidelines	October 3 - 9, 2019	2	X		July 19, 2019
8	JPO/IPR Training Course for Practitioners Specializing in Patents	October 16 - November 1, 2019	3		X	August 2, 2019
9	JPO/IPR Training Course on Information Technology	November 6 - 12, 2019	1	X		August 23, 2019
10	JPO/IPR Training Course for IP Protection Lawyers	November 18 - December 4, 2019	2		X	September 6, 2019
11	JPO/IPR Training Course on General Management of IP Office	December 5 - 11, 2019	1	X		September 27, 2019
12	JPO/IPR Training Course on Design Examination under the Hague System	January 10 - 17, 2020	2	X		October 25, 2019

13	JPO/IPR Training Course on Trial and Appeal System for ASEAN	February 4 - 10, 2020	2	X		November 13, 2019
14	JPO/IPR Training Course on Anti-Counterfeiting Measures for Practitioners	February 6 - 14, 2020	1	X		November 15, 2019
15	JPO/IPR Training Course for Practitioners Specializing in Trademarks	February 13 - 27, 2020	3		X	November 20, 2019

## 2. TRAINING COURSE ATTENDANCE REQUIREMENT:

### (1) Attendance

The candidates should be selected on the presupposition that they will be able to attend all scheduled activities of the training course that they would like to attend. For more details on the requirements of candidates, please refer to the **ANNEX** for each training course.

### (2) Certificate of Completion

- The participants of the training course will be presented with a certificate on the last day of the course which will certify that they have obtained sufficient results from the training course.
- However, if a participant fails to attend two-thirds of the scheduled activities of the course, generally the certificate will not be issued to them.

## 3. APPLICATION PROCEDURE:

### (1) Gathering applications

The persons in charge in the IP Office gather application documents and check that all documents are included and that there is no omission.

### (2) Prepare a Priority List (Attachment A)

After gathering applications, the IP Office will select candidates and determine priority, and then prepare a Priority List with reasons for the nomination.

\* Maximum number of candidates from each country

Multi-country courses: 7, single-country courses: 10.

### (3) Submission of application documents with Priority List

Hard copies of a Priority List and all candidates' application documents should be submitted to the person in charge as stated in "**9. CORRESPONDENCE**" by the designated deadline of each training course by post or courier.

\* It is encouraged to submit digital data of these documents by email as well.

- Application documents to be submitted by candidates:

- (i) JPO/IPR Application Form FY2019 (Parts 1 to 6) (**Attachment B**)
- (ii) A photograph of applicant (face only)
- (iii) A copy of applicant's passport (if not available, a copy of an official photo ID card or driver's license with name and address written in Romanized alphabet)
- (iv) A copy of a brochure of applicant's company/organization

#### **4. SCREENING PROCESS:**

##### **(1) Screening Committee**

- A screening committee consisting of the representatives from the JPO, JIPII and AOTS will select participants from among the candidates with the qualifications required for each training course.
- The order of priority in the Priority List will be considered by the screening committee.
- When the number of candidates nominated by the IP Office exceeds the number of participants allotted to a course, we may increase the number of participants to be invited, depending on the total number of candidates nominated for the course. In that case, we will use the order of priority stated in Priority List as reference in the selection process.
- As a result of the screening, the organizer may ask Offices to reconsider their nominations.

##### **(2) Notifying the results of screening to their IP Offices and sending invitation documents to the participants**

The results of screening will be sent to their IP Offices. The invitation documents, along with related documents for the training course, will be sent to the participants at the same time.

#### **5. TRAINING LOCATION AND ACCOMMODATION:**

##### **(1) Training Location:**

Asia-Pacific Industrial Property Center (APIC)  
Japan Institute for Promoting Invention and Innovation (JIPII)  
4-2, Kasumigaseki 3-chome, Chiyoda-ku, Tokyo 100-0013, Japan  
Tel: 81-3-3503-3026, Fax: 81-3-3503-3239

##### **(2) Accommodation (and Training Location):**

Tokyo Kenshu Center (TKC)\*  
The Association for Overseas Technical Cooperation and Sustainable Partnerships [AOTS]  
30-1, Senju-azuma 1-chome, Adachi-ku, Tokyo 120-8534, Japan  
Tel: 81-3-3888-8231 (Reception), Fax: 81-3-3888-0763 (Reception)  
URL: <http://www.aots.jp/hida/en/index.html>

\* There are some cases in which accommodations other than the TKC are designated.

\* The travel between accommodations and training location, as well as other sites to be visited, is basically by public transportation and on foot.

#### **6. TRAINING EXPENSES:**

The following training expenses will be provided to each participant by the JPO:

##### **(1) International Air Fare (in kind)**

The JPO will arrange and purchase the most efficient and economical route for round-trip economy class air tickets to Japan from an international airport in the participant's home country that has been specified by the JPO.

##### **(2) Local Transportation Fees**

The JPO will provide each participant the fare of local transportation between Narita/Haneda airport and the train station nearest the designated accommodations.

### **(3) Daily Subsistence Allowance (DSA)**

The JPO will finance each participant a Daily Subsistence Allowance (DSA), which shall cover accommodations, breakfasts, lunches, dinners and commuting expenses during your stay in Tokyo.

### **(4) Medical Insurance**

Overseas Travel Insurance (for accidents and illness) is provided by the JPO. The period of insurance is from the completion of entry screening procedures until the completion of exit procedures at the airport in Japan.

\*The JPO is not responsible for any expenses which occur in a participant's home country (e.g. expenses for obtaining a visa, transportation fee from and to the airport).

## **7. TERMS AND CONDITIONS OF PARTICIPATION:**

Participants will be requested to confirm their agreement with the "AOTS RULES RELATING TO TRAINEES OF THE JPO/IPR TRAINING PROGRAM," which includes the following conditions:

- (1) Participants shall obtain a "Training Visa" by submitting the invitation documents supplied by AOTS to the Japanese Embassy or Consulate in their home countries. Participants will lose their qualification to participate in the training course if they enter Japan with the wrong kind of visa.
- (2) Air tickets to and from Japan will be provided by AOTS in kind. All participants are asked to ensure that they make all necessary arrangements required in their country before their journey to Japan. AOTS will arrange flights for arrival in Japan the day before the commencement of the training course, and departure the day after the final day of the training course. No changes in the route, class or flight date are allowed.
- (3) Participants may not change their flight schedule for any reason.
- (4) Participants must stay at the designated accommodations during the training course.
- (5) Family members may not accompany participants to Japan.
- (6) Participants may not participate in any other activities after departing or prior to returning to their home country.

## **8. CANCELLATION PROCEDURE:**

If for any reason a participant is unable to attend the training course, he/she must inform the person in charge of the IP Office in his/her country and the AOTS immediately with reasons of the cancellation.

## **9. CORRESPONDENCE:**

For further information, please contact the following:

[AOTS Head Office]

Mr. Takayuki Kido, Senior Manager

Industry Promotion Group, Trade & Industry Projects Promotion Department

The Association for Overseas Technical Cooperation and Sustainable Partnerships [AOTS]

30-1, Senju-azuma 1-chome, Adachi-ku, Tokyo 120-8534, Japan

Tel: 81-3-3888-8253, Fax: 81-3-3888-8242

URL: <http://www.aots.jp/hida/en/index.html>

E-mail address: Specialprojects1-at@aots.jp

## **10. APPENDIX:**

The following documents are attached to this General Information (GI).

Attachment A: Priority List

Attachment B: JPO/IPR Training Application Form FY2019

## **11. ANNEX**

Details of the following programs are provided.

Annex 1: JPO/IPR Training Course for IP Trainers

Annex 2: JPO/IPR Training Course on Promoting Public Awareness of IP

Annex 3: JPO/IPR Training Course on Academia-Industry Collaboration and Technology Transfer

Annex 4: JPO/IPR Training Course on Substantive Examination of Designs

Annex 5: JPO/IPR Operational Patent Examination Training Program (OPET)

Annex 6: JPO/IPR Training Course on Patent Examination Management

Annex 7: JPO/IPR Training Course on Establishing Patent Examination Guidelines

Annex 8: JPO/IPR Training Course for Practitioners Specializing in Patents

Annex 9: JPO/IPR Training Course on Information Technology

Annex 10: JPO/IPR Training Course for IP Protection Lawyers

Annex 11: JPO/IPR Training Course on General Management of IP Office

Annex 12: JPO/IPR Training Course on Design Examination under the Hague System

Annex 13: JPO/IPR Training Course on Trial and Appeal System for ASEAN

Annex 14: JPO/IPR Training Course on Anti-Counterfeiting Measures for Practitioners

Annex 15: JPO/IPR Training Course for Practitioners Specializing in Trademarks

## Annex 1

### JPO/IPR Training Course for IP Trainers

#### 1. Duration:

June 13 - 27, 2019

[Application Deadline: May 7, 2019]

#### 2. Objective:

In disseminating and raising awareness of IP rights for young people in particular, to deepen the participants' understanding of required knowledge (e.g. legal systems and international treaties) and methods of education (e.g. textbooks and implementation plans) as well as train suitable educators/instructors through conducting presentations and exchanging opinions on IP rights dissemination activities.

#### 3-1. Principal Requirements:

Target participants will be employees at universities or research institutions involved in education regarding the intellectual property system.

#### 3-2. Other Requirements (applicants must meet all of the following requirements):

Target participants will:

- (1) be nominated by the IP Office in their countries.
- (2) be engaged in the field of IPR.
- (3) be university graduates and/or have equivalent professional experience.
- (4) be physically and mentally prepared to undergo an intensive training course.
- (5) not be full-time students or armed forces personnel.
- (6) continue working in the same field after completing the training course.
- (7) not have participated in any of the JPO/IPR training courses during FY2018-2019, in principle.
- (8) have adequate English language ability to attend lectures and discussions, as well as make reports.
  - \* If English ability is considered to be insufficient, an interview will be conducted by telephone to confirm English proficiency.
- (9) have considerable knowledge of the IPR system, with more than three years of experience in the field of IPR, in principle.
- (10) be under 50 years of age.

\* However, if candidates who do not meet the requirements abovementioned 3-1 and 3-2 are nominated, the screening committee will consider them only when the priority list with special reasons and/or a letter stating the reasons of recommendation are submitted with the application documents.

#### 4. Language:

Lectures, visits and discussions will be carried out in English or in Japanese with interpreting into English. The course documents and training materials will be prepared in English.

## 5. Training Schedule: TBD

(Ref.: FY2018) JPO/IPR Training Course for IP Trainers

	AOTS	APIC
AM	9:30 - 12:30	10:00 - 13:00
PM	13:30 - 16:30	14:00 - 17:00

Date		Subject	Venue
Day 1	AM	AOTS Orientation (Self Introduction, etc.)	AOTS
	PM	Intellectual Property Education (1) Case Study Presentations by Course Participants (Present Condition of Intellectual Property Education in Respective Countries)	AOTS
Day 2	AM	Intellectual Property Education (2)	APIC
	PM	How to Develop Creativity	
Day 3	AM	Welcome Addresses	APIC
		Courtesy Call on Executive Official of the JPO	JPO
	Visit to the Trial Court Visit to the National Center for Industrial Property Information and Training (INPIT)		
	PM	APIC Orientation	APIC
Day 4	AM	Outline of Intellectual Property Rights System in Japan	APIC
	PM	Intellectual Property Education (3) Active Learning	APIC
Day 5	AM	Intellectual Property Education (4)	APIC
	PM	Youth Intellectual Property Education in Schools (Case Studies)	
Day 6	AM	Intellectual Property Education (5)	APIC
	PM	Case Study (Case Study Practice of Education)	
Day 7	AM	Intellectual Property Education (6) Youth Intellectual Property Education in Extracurricular Activities	APIC
	PM	Intellectual Property Education (7) Intellectual Property Education, Development of Educational Materials and Teaching Method in Technical Upper Secondary School	APIC
Day 8	AM	Intellectual Property Education (8) Creating a Teacher's Guide (Exercise)	APIC
	PM	Intellectual Property Education (9) High School (Field Trip)	Chihaya High School
Day 9	AM	Intellectual Property Education (10)	APIC
	PM	University	
Day 10	AM	Intellectual Property Education (11)	APIC
	PM	Presentation of Teaching Methods for Educators	
Day 11	AM	Overall Discussion	APIC
	PM	Evaluation Meeting Closing Ceremony	APIC

## Annex 2

### JPO/IPR Training Course on Promoting Public Awareness of IP

#### 1. Duration:

August 5 - 9, 2019

[Application Deadline: May 24, 2019]

#### 2. Objective:

To gain knowledge of efficient and effective methods and measures undertaken by government for the promotion of public awareness of IP rights through presentations and exchange of opinions regarding the IP promotional activities in the countries of other participants.

#### 3-1. Principal Requirements:

Target participants will be professionals working in one of the following positions.

- 1) Officials at IP Offices involved in activities for raising public awareness on the importance of IPR; OR
- 2) Persons engaged in activities designed to raise public awareness on the importance of IPR in IP promotional organizations.

#### 3-2. Other Requirements (applicants must meet all of the following requirements):

Target participants will:

- (1) be nominated by the IP Office in their countries.
- (2) be engaged in the field of IPR.
- (3) be university graduates and/or have equivalent professional experience.
- (4) be physically and mentally prepared to undergo an intensive training course.
- (5) not be full-time students or armed forces personnel.
- (6) continue working in the same field after completing the training course.
- (7) not have participated in any of the JPO/IPR training courses during FY2018-2019, in principle.
- (8) have adequate English language ability to attend lectures and discussions, as well as make reports.  
\* If English ability is considered to be insufficient, an interview will be conducted by telephone to confirm English proficiency.
- (9) have considerable knowledge of the IPR system, with more than three years of experience in the field of IPR, in principle.
- (10) be under 50 years of age.

\* However, if candidates who do not meet the requirements abovementioned 3-1 and 3-2 are nominated, the screening committee will consider them only when the priority list with special reasons and/or a letter stating the reasons of recommendation are submitted with the application documents.

#### 4. Language:

Lectures, visits and discussions will be carried out in English or in Japanese with interpreting into English. The course documents and training materials will be prepared in English.

## 5. Training Schedule: TBD

(Ref.: FY2018) JPO/IPR Training Course on Promoting Public Awareness of IP

APIC  
AM 10:00 - 13:00  
PM 14:00 - 17:00

Date		Subject	Venue
Day 1	AM	Welcome Addresses	APIC
		Courtesy Call on Executive Official of the JPO	JPO
		Visit to the Trial Court Visit to the National Center for Industrial Property Information and Training (INPIT)	
	PM	APIC Orientation	
	PM	Role of IP rights in Industrial Development (Industrial Development and the Patent System in Japan)	APIC
Day 2	AM	JPO's Approaches for Promoting Public Awareness of IP	APIC
	PM	Discussion Current conditions/issues and Approaches in promoting public awareness of IP (Incl. Presentation and Opinion Exchange)	
Day 3	AM	How to Develop and Expand Creativity	APIC
	PM	Raising Public Awareness of IP	APIC
Day 4	AM	National Approaches to Promoting Public Awareness of IP	APIC
	PM	Promoting Public Awareness of IP within Companies (Use of IP in Japanese SMEs, staff training)	APIC
Day 5	AM	Overall Discussion	APIC
	PM	Evaluation Meeting	APIC
		Closing Ceremony	APIC

## Annex 3

### **JPO/IPR Training Course on Academia-Industry Collaboration and Technology Transfer**

#### **1. Duration:**

**August 20 - 29, 2019**

[Application Deadline: **June 7, 2019**]

#### **2. Objective:**

To deepen one's knowledge about intellectual property in general, as well as to learn efficient and effective methods for managing IP at universities and other institutions, by hearing lectures and holding discussions on managing intellectual property, university-industry-government collaboration, and ways for universities and research institutes to transfer technology to the private sector.

#### **3-1. Principal Requirements:**

Target participants will be professionals working in one of the following positions:

- 1) Employees at universities or research institutions involved in intellectual property management/utilization, such as the promotion of university-industry-government collaboration and technology transfer; OR
- 2) Persons at ministries/government offices in charge of developing technology, and other related organizations who are engaged in advising and supporting IP management/utilization such as promoting university-industry-government collaborations and technology transfers; OR
- 3) Employees of companies who are in charge of intellectual property; OR
- 4) Officials of IP Offices engaged in work regarding IP management/utilization such as promotion of industry-academia collaboration and technology transfer at universities and research institutes.

**\*Persons working at Japanese enterprises are eligible for this program.**

#### **3-2. Other Requirements (applicants must meet all of the following requirements):**

Target participants will:

- (1) be nominated by the IP Office in their countries.
- (2) be engaged in the field of IPR.
- (3) be university graduates and/or have equivalent professional experience.
- (4) be physically and mentally prepared to undergo an intensive training course.
- (5) not be full-time students or armed forces personnel.
- (6) continue working in the same field after completing the training course.
- (7) not have participated in any of the JPO/IPR training courses during FY2018-2019, in principle.
- (8) have adequate English language ability to attend lectures and discussions, as well as make reports.

\* If English ability is considered to be insufficient, an interview will be conducted by telephone to confirm English proficiency.

(9) have considerable knowledge of the IPR system, with more than three years of experience in the field of IPR, in principle.

(10) be under 50 years of age

\* However, if candidates who do not meet the requirements abovementioned 3-1 and 3-2 are nominated, the screening committee will consider them only when the priority list with special reasons and/or a letter stating the reasons of recommendation are submitted with the application documents.

#### 4. Language:

Lectures, visits and discussions will be carried out in English or in Japanese with interpreting into English. The course documents and training materials will be prepared in English.

#### 5. Training Schedule: TBD

*(Ref.: FY2018) JPO/IPR Training Course on Academia-Industry Collaboration and Technology Transfer*

APIC  
AM 10:00 - 13:00  
PM 14:00 - 17:00

Date	Subject		Venue
Day 1	AM	Welcome Addresses	APIC
		Courtesy Call on Executive Official of the JPO	JPO
		Visit to the Trial Court Visit to the National Center for Industrial Property Information and Training (INPIT)	JPO
		APIC Orientation	APIC
	PM	The meaning and the importance of Industry-academia Collaboration	APIC
Day 2	AM	Pre-training Report Presentations (Group Discussion) / Approach Toward IP Management at Universities and Other Institutions / Guidance of Work Report	APIC
	PM		
Day 3	AM	Searching and Brushing-up Inventions	APIC
	PM	Becoming a Good Judge of Inventions (Exercise)	
Day 4	AM	Utilization of Patent Information at Universities and Research Institutes	APIC
	PM	Intellectual Property Management at Tokyo Institute of Technology	APIC
Day 5	AM	Assessment of IP Asset Values	APIC
	PM		
Day 6	AM	Joint Research/Development and Licensing	APIC
	PM		
Day 7	AM	Current Status of Intellectual Property Management at the University of Tokyo Starting Venture Businesses in Universities / Utilization of IP	APIC
	PM	Role of Todai TLO (CASTI) (Industry-Government-Academia Collaboration in Japan)	APIC

<i>Day 8</i>	<i>AM</i>	<i>Overall Discussion</i>	<i>APIC</i>
	<i>PM</i>	<i>Evaluation Meeting</i>	<i>APIC</i>
		<i>Closing Ceremony</i>	<i>APIC</i>

## **Annex 4**

### **JPO/IPR Training Course on Substantive Examination of Designs**

#### **1. Duration:**

**September 2 - 13, 2019**

[Application Deadline: **June 21, 2019**]

#### **2. Objective:**

To deepen understanding of the laws and regulations, examination guidelines, and specialized knowledge of examination practices on the protection of industrial designs through intensive lectures and discussions, in order to enhance professional abilities of design examiners in developing countries to the level that is needed to conduct prompt and appropriate substantive examination of industrial designs.

#### **3-1. Principal Requirements:**

Target participants will be design examiners of IP Offices who have more than one year of experience conducting substantive examination.

#### **3-2. Other Requirements (applicants must meet all of the following requirements):**

Target participants will:

- (1) be nominated by the IP Office in their countries.
- (2) be engaged in the field of IPR.
- (3) be university graduates and/or have equivalent professional experience.
- (4) be physically and mentally prepared to undergo an intensive training course.
- (5) not be full-time students or armed forces personnel.
- (6) continue working in the same field after completing the training course.
- (7) not have participated in any of the JPO/IPR training courses during FY2018-2019, in principle.
- (8) have adequate English language ability to attend lectures and discussions, as well as make reports.
  - \* If English ability is considered to be insufficient, an interview will be conducted by telephone to confirm English proficiency.
- (9) be under 50 years of age.

\* However, if candidates who do not meet the requirements abovementioned 3-1 and 3-2 are nominated, the screening committee will consider them only when the priority list with special reasons and/or a letter stating the reasons of recommendation are submitted with the application documents.

#### **4. Language:**

Lectures, visits and discussions will be carried out in English or in Japanese with interpreting into English. The course documents and training materials will be prepared in English.

#### **5. Country Report:**

Participants are required to prepare a report on the countries, based on the details described in the guidelines that will be sent later.

## 6. Training Schedule: TBD

(Ref.: FY2018) JPO/IPR Training Course on Substantive Examination of Design

APIC  
AM 10:00 - 13:00  
PM 14:00 - 17:00

Date		Subject	Venue
Day 1	AM	Visit to the JPO Courtesy Call on Executive Official of the JPO	JPO (Roppongi)
		Visit to the Demo Space of Design Examination Office, JPO	
	PM	APIC Orientation	APIC
Day 2	AM	Outline of Design Act (including Partial Design)	APIC
	PM	Outline of Formality Examination Office and Introduction of the Design Formality Practices	APIC
Day 3	AM	Country Report Presentations	APIC
	PM	Design Act and Related Acts (including Partial Design)	APIC
Day 4	AM	Hague Agreement	APIC
	PM	Industrial Development and Role of Design	APIC
Day 5	AM	Intellectual Property Rights for Companies Main topic: Design Rights	APIC
	PM	METoA Ginza	Company
Day 6	AM	Outline of Design Classification	APIC
	PM	Examination Standards for Design	
Day 7	AM	Design Examination Practices (1) Novelty	APIC
	PM	Design Examination Practices (2) Novelty (Practice Exercises)	
Day 8	AM	Design Rights Infringement	APIC
	PM	Visit to Patent Office (Opinion Exchange with Attorneys)	
Day 9	AM	Design Examination Practices (3) Creative Difficulty	APIC
	PM	Design Examination Practices (4) Creative Difficulty (Practice Exercises)	
Day 10	AM	Design Examination Practices (5) Amendment/Division (Practice Exercises)	APIC
	PM	Design Registration Application, Application form, Drawings	
Day 11	AM	Overall Discussion	APIC
	PM	Evaluation Meeting	APIC
	PM	Closing Ceremony	APIC

## Annex 5

### JPO/IPR Operational Patent Examination Training Program (OPET)

#### 1. Duration:

September 18 - November 8, 2019

[Application Deadline: July 5, 2019]

#### 2. Objective:

To enhance the capabilities of patent examiners, by training and fostering the examiners who fulfill leadership roles in their specific fields in two months. In addition, the course aims at improving the operating procedures at the IP Offices acting as International Searching Authorities (ISAs), so that their substantive examination practices will be eventually enhanced. This will be achieved by having the participants make effective use of materials, which they create during the training program, in their own domestic examination.

#### 3-1. Principal Requirements:

Target participants will be patent examiners from IP Offices, engaged in substantive examination for at least three years and in charge of the fields of machinery or electrical and electronic engineering. For IP Offices acting as ISAs under the PCT, participants should be patent examiners, engaged in or expected to engage in substantive examination of PCT applications of the above-mentioned technical fields.

\* Please nominate candidates from the field of both machinery and, electrical and electronic engineering.

#### 3-2. Other Requirements (applicants must meet all of the following requirements):

Target participants will:

- (1) be nominated by the IP Office in their countries.
- (2) be engaged in the field of IPR.
- (3) be university graduates and/or have equivalent professional experience.
- (4) be physically and mentally prepared to undergo an intensive training course.
- (5) not be full-time students or armed forces personnel.
- (6) continue working in the same field after completing the training course.
- (7) not have participated in any of the JPO/IPR training courses during FY2018-2019, in principle.
- (8) have adequate English language ability to attend lectures and discussions, as well as make reports.

\* If English ability is considered to be insufficient, an interview will be conducted by telephone to confirm English proficiency.

- (9) be under 50 years of age.

\* However, if candidates who do not meet the requirements abovementioned 3-1 and 3-2 are nominated, the screening committee will consider them only when the priority list with special reasons and/or a letter stating the reasons of recommendation are submitted with the application documents.

#### **4. Language:**

Lectures, visits and discussions will be carried out in English or in Japanese with interpreting into English. The course documents and training materials will be prepared in English.

#### **5. Country Report:**

Participants are required to prepare a report on the countries, based on the details described in the guidelines that will be sent later.

#### **6. Examination Results**

Participants are required to prepare a report on a case the participants actually examined in their home countries, based on the details described in the guidelines that will be sent later.

#### **7. Training Summary Report**

Participants will be required to prepare a report in accordance with topics dealt with during the training, as well as to report to the JPO and APIC how you put your training achievements into practice after your return to your country.

#### **8. Training Schedule: TBD**

### *(Ref.) JPO/IPR Operational Patent Examination Training Program*

APIC  
AM 10:00 - 13:00  
PM 14:00 - 17:00

<i>Term</i>	<i>Main Subjects</i>	<i>Venue</i>
<i>1st Term</i>	<i>Understanding basic IPR systems</i>	<i>APIC</i>
<i>2nd Term</i>	<i>Understanding descriptions and scopes of patent claims</i>	<i>APIC</i>
<i>3rd Term</i>	<i>Patent information retrieval / Prior art search</i>	<i>APIC</i>
<i>4th Term</i>	<i>Comparative study of inventions / Judgement of examination</i>	<i>APIC</i>
<i>5th Term</i>	<i>Drafting notification of reasons of refusal / General exercises</i>	<i>APIC</i>
<i>6th Term</i>	<i>Overall discussion / Evaluation</i>	<i>APIC</i>

## Annex 6

### JPO/IPR Training Course on Patent Examination Management

#### 1. Duration:

September 19 - 26, 2019

[Application Deadline: July 11, 2019]

#### 2. Objective:

To deepen the understanding on knowledge and skills about effective examination management such as acceleration of patent examination, quality management, training of examiners, improving the state of managing examination practices and to improve the expertise necessary for managing an IP Office.

#### 3-1. Principal Requirements:

Target participants will be in a managerial position who are in charge of managing patent examination practices.

#### 3-2. Other Requirements (applicants must meet all of the following requirements):

Target participants will:

- (1) be nominated by the IP Office in their countries.
- (2) be engaged in the field of IPR.
- (3) be university graduates and/or have equivalent professional experience.
- (4) be physically and mentally prepared to undergo an intensive training course.
- (5) not be full-time students or armed forces personnel.
- (6) not have participated in any of the JPO/IPR training courses during FY2018-2019, in principle.
- (7) have adequate English language ability to attend lectures and discussions, as well as make reports.
  - \* If English ability is considered to be insufficient, an interview will be conducted by telephone to confirm English proficiency.
- (8) have considerable knowledge of the IPR system, with more than three years of experience in the field of IPR, in principle.
- (9) be over 27 years of age and be assigned to continue conducting patent examination management after they have completed the training course.

\* However, if candidates who do not meet the requirements abovementioned 3-1 and 3-2 are nominated, the screening committee will consider them only when the priority list with special reasons and/or a letter stating the reasons of recommendation are submitted with the application documents.

#### 4. Language:

Lectures, visits and discussions will be carried out in English or in Japanese with interpreting into English. The course documents and training materials will be prepared in English.

## 5. Country Report:

Participants are required to prepare a report on the countries, based on the details described in the guidelines that will be sent later.

## 6. Training Schedule: TBD

### *(Ref.: FY2018) Schedule for JPO/IPR Training Course on Patent Examination Management*

APIC  
AM 10:00 - 13:00  
PM 14:00 - 17:00

<i>Date</i>		<i>Subject</i>	<i>Venue</i>
<i>Day 1</i>	<i>AM</i>	<i>Welcome Addresses</i>	<i>APIC</i>
		<i>Courtesy Call on Executive Official of the JPO</i>	<i>JPO</i>
		<i>Visit to the Trial Court</i> <i>Visit to the National Center for Industrial Property Information and Training (INPIT)</i>	<i>JPO</i>
	<i>PM</i>	<i>APIC Orientation</i>	<i>APIC</i>
		<i>Visit to Patent Examination Office</i>	<i>JPO (Roppongi)</i>
		<i>Offering Intellectual Property Administrative Services that are Effective</i>	
<i>Day 2</i>	<i>AM</i>	<i>JPO's Business Management on Patent Examination</i> <i>Communication with Applicants (Oral Examination)</i>	<i>APIC</i>
	<i>PM</i>	<i>Opinion-Exchange with JIPA</i>	<i>APIC</i>
<i>Day 3</i>	<i>AM</i>	<i>Outsourcing of Prior Art Literature Review</i>	<i>APIC</i>
		<i>Quality Management of Patent Examination by the Japan Patent Office</i>	<i>APIC</i>
	<i>PM</i>	<i>Feedback on the Examination Results from Judges and the Courts</i>	<i>APIC</i>
<i>Day 4</i>	<i>AM</i>	<i>Work Sharing and the IT Tools</i>	<i>APIC</i>
	<i>PM</i>	<i>Human Resource Development for Patent Examiners (Lecture, Discussion)</i>	<i>APIC</i>
<i>Day 5</i>	<i>AM</i>	<i>Patent Examination that Users Expect</i>	<i>APIC</i>
	<i>PM</i>	<i>Evaluation Meeting</i>	<i>APIC</i>
		<i>Closing Ceremony</i>	

## Annex 7

### JPO/IPR Training Course on Establishing Patent Examination Guidelines

#### 1. Duration:

October 3 - 9, 2019

[Application Deadline: July 19, 2019]

#### 2. Objective:

To make use of case studies and comparative studies of Patent Examination Guidelines in one's own country and other countries (including Japan) in considering to revise Examination Guidelines in one's own country.

#### 3-1. Principal Requirements:

Target participants will be patent examiners from IP Offices and in charge of creation/revision of examination guidelines and/or patent manuals at present or in the near future.

#### 3-2. Other Requirements (applicants must meet all of the following requirements):

Target participants will:

- (1) be nominated by the IP Office in their countries.
- (2) be engaged in the field of IPR.
- (3) be university graduates and/or have equivalent professional experience.
- (4) be physically and mentally prepared to undergo an intensive training course.
- (5) not be full-time students or armed forces personnel.
- (6) continue working in the same field after completing the training course.
- (7) have adequate English language ability to attend lectures and discussions, as well as make reports.
  - \* If English ability is considered to be insufficient, an interview will be conducted by telephone to confirm English proficiency.
- (8) be under 50 years of age.

\* However, if candidates who do not meet the requirements abovementioned 3-1 and 3-2 are nominated, the screening committee will consider them only when the priority list with special reasons and/or a letter stating the reasons of recommendation are submitted with the application documents.

#### 4. Language:

Lectures, visits and discussions will be carried out in English or in Japanese with interpreting into English. The course documents and training materials will be prepared in English.

#### 5. Country Report:

Participants are required to prepare a report on the countries, based on the details described in the guidelines that will be sent later.

#### 6. Training Schedule: TBD

## Annex 8

### JPO/IPR Training Course for Practitioners Specializing in Patents

#### 1. Duration:

October 16 - November 1, 2019

[Application Deadline: August 2, 2019]

#### 2. Objectives:

To enhance one's knowledge on intellectual property in general. To also deepen one's understanding and enhance one's professional capabilities in terms of patent practices such as acquiring knowledge on the outline of the patent system, preparing specifications and drawings, handling office actions, making amendments, judging patentability, considering patents for innovative technology, using patent information, and handling operations involving licensing.

#### 3-1. Principal Requirements:

Target participants will be professionals working in one of the following positions:

- 1) Patent attorneys and IP lawyers who have experience drafting patent specifications; OR
- 2) Patent practitioners in private businesses who have experience drafting patent specifications.

**\*Persons working at Japanese enterprises are eligible for this program.**

#### 3-2. Other Requirements (applicants must meet all of the following requirements):

Target participants will:

- (1) be nominated by the IP Office in their countries.
- (2) be engaged in the field of IPR.
- (3) be university graduates and/or have equivalent professional experience.
- (4) be physically and mentally prepared to undergo an intensive training course.
- (5) not be students or armed forces personnel.
- (6) continue working in the same field after completing the training course.
- (7) not have participated in the JPO/IPR training courses during FY2018-2019, in principle.
- (8) have adequate English language ability to attend lectures and discussions, as well as make reports.
  - \* If English ability is considered to be insufficient, an interview will be conducted by telephone to confirm English proficiency.
- (9) have considerable knowledge of the IPR system, with more than three years of experience in the field of IPR, in principle.
- (10) be under 50 years of age.

\* However, if candidates who do not meet the requirements above mentioned 3-1 and 3-2 are nominated, the screening committee will consider them only when the priority list with special reasons and/or a letter stating the reasons of recommendation are submitted with the application documents.

#### 4. Language:

Lectures, visits and discussions will be carried out in English or in Japanese with interpreting into English. Course documents and training materials will be prepared in English.

#### 5. Training Schedule: TBD

### (Ref.: FY2018) JPO/IPR Training Course for Practitioners Specializing in Patents

	<i>AOTS</i>	<i>APIC</i>
<i>AM</i>	9:30-12:30	10:00-13:00
<i>PM</i>	13:30-16:30	14:00-17:00

<i>Date</i>		<i>Subject</i>	<i>Venue</i>
<i>Day 1</i>	<i>AM</i>	<i>AOTS Orientation (Self Introduction, etc.)</i>	<i>AOTS</i>
	<i>PM</i>	<i>Course Overview, etc.</i>	
		<i>Keynote Report: Current Status of IPR in the World</i>	<i>AOTS</i>
<i>Day 2</i>	<i>AM</i>	<i>Welcome Addresses</i>	<i>APIC</i>
		<i>Courtesy Call on Executive Official of the JPO</i>	<i>JPO</i>
		<i>Visit to the Trial Court</i> <i>Visit to the National Center for Industrial Property Information and Training (INPIT)</i>	<i>JPO</i>
		<i>APIC Orientation</i>	<i>APIC</i>
	<i>PM</i>	<i>IP and Corporate management</i>	<i>APIC</i>
<i>Day 3</i>	<i>AM</i>	<i>Patent Law, Utility Model Law</i>	<i>APIC</i>
	<i>PM</i>	<i>Trademark Law, Unfair Competition Prevention Law</i>	<i>APIC</i>
<i>Day 4</i>	<i>AM</i>	<i>Design Law</i>	<i>APIC</i>
	<i>PM</i>	<i>Copyright Law</i>	<i>APIC</i>
		<i>Achievement Test #1</i>	<i>APIC</i>
<i>Day 5</i>	<i>AM</i>	<i>Application Practice in Japan</i>	<i>APIC</i>
	<i>PM</i>	<i>Application Practice in Europe &amp; US</i>	<i>APIC</i>
<i>Day 6</i>	<i>AM</i>	<i>Introduction to Writing Specifications (Lecture)</i>	<i>APIC</i>
	<i>PM</i>	<i>Drafting Patent Claims (Group Work)</i>	<i>APIC</i>
<i>Day 7</i>	<i>AM</i>	<i>License Negotiations Theory</i>	<i>APIC</i>
	<i>PM</i>	<i>License Negotiations (Roleplay)</i>	<i>APIC</i>
<i>Day 8</i>	<i>AM</i>	<i>IP Risk Management in Companies</i>	<i>APIC</i>
	<i>PM</i>	<i>Dispute Settlement (Group Work)</i>	<i>APIC</i>
		<i>Achievement Test #2</i>	<i>APIC</i>
<i>Day 9</i>	<i>AM</i>	<i>Intellectual Property Rights Management in Companies (Lecture)</i>	<i>APIC</i>
	<i>PM</i>	<i>Intellectual Property Rights Management in Companies (Field Trip)</i>	<i>Honda</i>
<i>Day 10</i>	<i>AM</i>	<i>Method of IP Survey</i>	<i>APIC</i>
	<i>PM</i>	<i>Patent Information Retrieval (Exercise)</i>	

<i>Day 11</i>	<i>AM</i>	<i>Current Situation and Issues of Industry-academia Collaboration</i>	<i>APIC</i>
	<i>PM</i>	<i>Commercialization of IP</i>	<i>APIC</i>
<i>Day 12</i>	<i>AM</i>	<i>IP Management at SMEs</i>	<i>APIC</i>
	<i>PM</i>	<i>IP Management in Companies</i>	<i>APIC</i>
<i>Day 13</i>	<i>AM</i>	<i>Overall Discussion</i>	<i>APIC</i>
		<i>Achievement Test #3</i>	
	<i>PM</i>	<i>Evaluation Meeting</i>	<i>APIC</i>
		<i>Closing Ceremony</i>	

## Annex 9

### JPO/IPR Training Course on Information Technology

#### 1. Duration:

November 6 - 12, 2019

[Application Deadline: August 23, 2019]

#### 2. Objectives:

- (i) improve business efficiency of concerned IP Offices based on the use of IT systems
- (ii) increase attendees' knowledge about information technologies management
- (iii) clarify issues of each IP Offices through a discussion; and
- (iv) enhance the participants' knowledge about the operational use of IT systems

#### 3-1. Principal Requirements:

Target participants will be officials from IP Offices, have more than three years of experience in the field of IT system, in principle.

- Officials from IP Offices who belong to the IT section and are in charge of management and/or construction of IT systems. It is not targeted at officials on the user side; i.e. examiners who uses searching systems.
- Officials in a managerial position are preferred.

#### 3-2. Other Requirements (applicants must meet all of the following requirements):

Target participants will:

- (1) be nominated by the IP Office in their countries.
- (2) be involved in management of IT systems.
- (3) be physically and mentally prepared to undergo an intensive training course.
- (4) not be full-time students or armed forces personnel.
- (5) continue working in the same field after completing the training course.
- (6) have adequate English language ability to attend lectures and discussions, as well as make reports.
  - \* If English ability is considered to be insufficient, an interview will be conducted by telephone to confirm English proficiency.
- (7) not have participated in any of the JPO/IPR training courses during FY2018-2019, in principle.
- (8) be under 50 years of age.

\* However, if candidates who do not meet the requirements abovementioned 3-1 and 3-2 are nominated, the screening committee will consider them only when the priority list with special reasons and/or a letter stating the reasons of recommendation are submitted with the application documents.

**4. Language:**

Lectures, visits and discussions will be carried out in English or in Japanese with interpreting into English. Course documents and training materials will be prepared in English.

**5. Country Report:**

Participants are required to prepare a report on the countries, based on the details described in the guidelines that will be sent later.

**6. Training Schedule: TBD**

## Annex 10

### JPO/IPR Training Course for IP Protection Lawyers

#### 1. Duration:

November 18 - December 4, 2019

[Application Deadline: September 6, 2019]

#### 2. Objective:

To deepen one's understanding on IP rights and to enhance one's professional capabilities, by hearing lectures and holding discussions, comparing different countries' legislative systems, finding methods for determining infringements of industrial property rights, (i.e., interpreting technical scopes applicable to patent inventions), and studying IPR infringement lawsuits.

#### 3-1. Principal Requirements:

Target participants will be professionals working in one of the following positions:

- 1) Judges and/or prosecutors; OR
- 2) Patent attorneys and/or IP lawyers.

#### 3-2. Other Requirements (applicants must meet all of the following requirements):

Target participants will:

- (1) be nominated by the IP Office in their countries.
- (2) be engaged in the field of IPR.
- (3) be university graduates and/or have equivalent professional experience.
- (4) be physically and mentally prepared to undergo an intensive training course.
- (5) not be full-time students or armed forces personnel.
- (6) continue working in the same field after completing the training course.
- (7) not have participated in any of the JPO/IPR training courses during FY2018-2019, in principle.
- (8) have adequate English language ability to attend lectures and discussions, as well as make reports.
  - \* If English ability is considered to be insufficient, an interview will be conducted by telephone to confirm English proficiency.
- (9) have considerable knowledge of the IPR system, with more than three years of experience in the field of IPR, in principle.
- (10) be under 50 years of age.

\* However, if candidates who do not meet the requirements abovementioned 3-1 and 3-2 are nominated, the screening committee will consider them only when the priority list with special reasons and/or a letter stating the reasons of recommendation are submitted with the application documents.

#### 4. Language:

Lectures, visits and discussions will be carried out in English or in Japanese with interpreting into English. The course documents and training materials will be prepared in English.

#### 5. Additional Information:

During the training course, participants will be divided into two groups for several days. Applicants are asked to kindly indicate on *Part 2 of the Application Form*, which of the following groups they would prefer to join:

- A. Patent Group
- B. Trademark Group

\* For more information on the content that will be covered in both groups, please see the following section.

#### 6. Training Schedule: TBD

*(Ref.: FY2018) JPO/IPR Training Course for IP Protection Lawyers*

	AOTS	APIC
AM	9:30-12:30	10:00-13:00
PM	13:30-16:30	14:00-17:00

Date		Subject (Common)		Venue
Day 1	AM	AOTS Orientation (Self Introduction, etc.)		AOTS
	PM	Course Overview/Pre-training Report Presentation		
Day 2	AM	Welcome Addresses		APIC
		Lecture: Trial and Appeal System in Japan Visit to the National Center for Industrial Property Information and Training (INPIT) Courtesy Call on Executive Official of the JPO		JPO
	PM	Role and Present Status of Intellectual Property High Court (includes the study visit)		IP High Court
		APIC Orientation		APIC
Day 3	AM	Intellectual Property Rights System (1) Outline of IPR System		APIC
	PM			
Date		Subject		Venue
		Patent Group	Trademark Group	
Day 4	AM	Patent System (1) Patent Law and Related Laws	Trademark System (1) Trademark Law and Related Law	APIC
	PM			
Day 5	AM	Patent System (2) Outline of Examination Standards: Novelty/Inventive Step	Trademark System (2) Introduction to Examination Standards for Trademarks (Includes similarity and geographical indications etc.)	APIC
	PM			
Day 6	AM	Patent System (3) Appeals/Trials and Suits against Appeals/Trials Decisions (Case Study)	Trademark System (3) Appeals/Trials and Suit against Appeals/Trials Decisions (Case Study)	APIC
	PM			

<i>Date</i>		<i>Subject (Common)</i>		<i>Venue</i>
<i>Day 7</i>	<i>AM</i>	<i>Current State of Intellectual Property Rights Management (Study Visit)</i>		<i>Company</i>
	<i>PM</i>			
<i>Date</i>		<i>Subject</i>		<i>Venue</i>
		<i>Patent Group</i>	<i>Trademark Group</i>	
<i>Day 8</i>	<i>AM</i>	<i>Patent System (4) Patent Claim Drafting</i>	<i>Trademark System (4) Preparation of Trademark Application (Preliminary search, Classification of goods, Naming of goods, etc.)</i>	<i>APIC</i>
	<i>PM</i>			
<i>Day 9</i>	<i>AM</i>	<i>Patent System (5) Patent Right Infringement Cases (Case Study)</i>	<i>Trademark System (5) Trademark Right Infringement Cases (Case Study)</i>	<i>APIC</i>
	<i>PM</i>			
<i>Date</i>		<i>Subject (Common)</i>		<i>Venue</i>
<i>Day 10</i>	<i>AM</i>	<i>Case Study (1) Design Right Infringement Cases (Includes Unfair Competition Prevention Law Cases)</i>		<i>APIC</i>
	<i>PM</i>	<i>Case Study (2) Copyright Infringement Cases (Includes Outline of Copyright Law)</i>		<i>APIC</i>
<i>Day 11</i>	<i>AM</i>	<i>Intellectual Property Rights System (2) Rights Enforcement and Licensing</i>		<i>APIC</i>
	<i>PM</i>			
<i>Day 12</i>	<i>AM</i>	<i>Introduction of Country Cases and Discussion</i>		<i>APIC</i>
	<i>PM</i>			
<i>Day 13</i>	<i>AM</i>	<i>Overall Discussion (Practice and Group Discussion)</i>		<i>APIC</i>
	<i>PM</i>	<i>Evaluation Meeting</i>		
		<i>Closing Ceremony</i>		

## Annex 11

### JPO/IPR Training Course on General Management of IP Office

#### 1. Duration:

December 5 - 11, 2019

[Application Deadline: September 27, 2019]

#### 2. Objective:

To deepen understanding of business operations by exploring best practices for IPO management, and by comparing the entire IP Office workflow among participating countries (including Japan) from the time of application to the extinguishment of industrial property rights.

#### 3-1. Principal Requirements:

Target participants will be in a managerial position who are responsible for formulation of IP policies and/or administrative and operations management of their IP offices.

#### 3-2. Other Requirements (applicants must meet all of the following requirements):

Target participants will:

- (1) be nominated by the IP Office in their countries.
- (2) be engaged in the field of IPR.
- (3) be university graduates and/or have equivalent professional experience.
- (4) be physically and mentally prepared to undergo an intensive training course.
- (5) not be full-time students or armed forces personnel.
- (6) continue working in the same field after completing the training course.
- (7) not have participated in any of the JPO/IPR training courses during FY2018-2019, in principle.
- (8) have adequate English language ability to attend lectures and discussions, as well as make reports.
  - \* If English ability is considered to be insufficient, an interview will be conducted by telephone to confirm English proficiency.
- (9) have considerable knowledge of the IPR system, with more than three years of experience in the field of IPR, in principle.
- (10) be under 50 years of age

\* However, if candidates who do not meet the requirements abovementioned 3-1 and 3-2 are nominated, the screening committee will consider them only when the priority list with special reasons and/or a letter stating the reasons of recommendation are submitted with the application documents.

**4. Language:**

Lectures, visits and discussions will be carried out in English or in Japanese with interpreting into English. The course documents and training materials will be prepared in English.

**5. Country Report:**

Participants are required to prepare a report on the countries, based on the details described in the guidelines that will be sent later.

**6. Training Schedule: TBD**

## Annex 12

### JPO/IPR Training Course on Design Examination under the Hague System

#### 1. Duration:

January 10 - 17, 2020

[Application Deadline: October 25, 2019]

#### 2. Objective:

To encourage and assist candidate countries of the Geneva Act of the Hague Agreement Concerning the International Registration of Industrial Designs (the Hague System) by outlining the characteristic features of the Hague System for participants from relevant IP offices and sharing Japan's experiences in accommodating the Hague System into its national design system, including the practical execution of substantive examination.

#### 3-1. Principal Requirements:

Target participants will be design examiners and/or officials involved in preparation for accession to the Hague Agreement in IP Offices.

#### 3-2. Other Requirements (applicants must meet all of the following requirements):

Target participants will:

- (1) be nominated by the IP Office in their countries.
- (2) be engaged in the field of IPR.
- (3) be university graduates and/or have equivalent professional experience.
- (4) be physically and mentally prepared to undergo an intensive training course.
- (5) not be full-time students or armed forces personnel.
- (6) continue working in the same field after completing the training course.
- (7) not have participated in any of the JPO/IPR training courses during FY2018-2019, in principle.
- (8) have adequate English language ability to attend lectures and discussions, as well as make reports.
  - \* If English ability is considered to be insufficient, an interview will be conducted by telephone to confirm English proficiency.
- (9) be under 50 years of age

\* However, if candidates who do not meet the requirements abovementioned 3-1 and 3-2 are nominated, the screening committee will consider them only when the priority list with special reasons and/or a letter stating the reasons of recommendation are submitted with the application documents.

#### 4. Language:

Lectures, visits and discussions will be carried out in English or in Japanese with interpreting into English. The course documents and training materials will be prepared in English.

#### 5. Country Report:

Participants are required to prepare a report on the countries, based on the details described in the guidelines that will be sent later.

#### 6. Training Schedule: TBD

*(Ref.: FY2018) Schedule for JPO/IPR Training Course on Design Examinations under the Hague System*

APIC  
AM 10:00 - 13:00  
PM 14:00 - 17:00

<i>Date</i>		<i>Subject</i>	<i>Venue</i>
<i>Day 1</i>	<i>AM</i>	<i>APIC Orientation (APIC Introduction/Explanation of Documents)</i>	<i>APIC</i>
		<i>Country Report Presentation</i>	<i>APIC</i>
	<i>PM</i>	<i>Outline of Hague Agreement</i>	<i>APIC</i>
<i>Day 2</i>	<i>AM</i>	<i>Courtesy Call to Executive JPO Officials</i>	<i>JPO Roppongi Office</i>
		<i>Design Examination Demonstration</i>	
	<i>PM</i>	<i>Sharing the Japanese Experience on Hague Agreement Affiliation</i>	<i>APIC</i>
<i>Day 3</i>	<i>AM</i>	<i>The role of the Applicant's Contracting Party (Indirect Filing) and the Designated Contracting Party</i>	<i>APIC JPO</i>
	<i>PM</i>	<i>Procedures for examination under the Hague Agreement</i>	<i>APIC</i>
<i>Day 4</i>	<i>AM</i>	<i>Advantages of the Hague Agreement system for private companies</i>	<i>APIC</i>
	<i>PM</i>	<i>Advantages of the Hague Agreement system for attorneys</i>	<i>APIC</i>
<i>Day 5</i>	<i>AM</i>	<i>Overall Discussion</i>	<i>APIC</i>
	<i>PM</i>	<i>Evaluation Meeting</i>	<i>APIC</i>
		<i>Closing Ceremony</i>	

## Annex 13

### JPO/IPR Training Course on Trial and Appeal System for ASEAN

#### 1. Duration:

February 4 - 10, 2020

[Application Deadline: November 13, 2019]

#### 2. Objective:

To further understanding by analyzing the trial and appeal system of one's own country with those of the countries of other participants, including Japan, as well as to assist in creating a feasibility study for participants from countries which currently have no trial and appeal system.

#### 3-1. Principal Requirements:

Target participants will be professionals working in one of the following positions:

- 1) Officials from IP Offices who are engaged in or expected to engage in appeal operations; OR
- 2) Judges

\* Please nominate candidates from the field of patent.

#### 3-2. Other Requirements (applicants must meet all of the following requirements):

Target participants will:

- (1) be nominated by the IP Office in their countries.
- (2) be engaged in the field of IPR.
- (3) be university graduates and/or have equivalent professional experience.
- (4) be physically and mentally prepared to undergo an intensive training course.
- (5) not be full-time students or armed forces personnel.
- (6) continue working in the same field after completing the training course.
- (7) not have participated in any of the JPO/IPR training courses during FY2018-2019, in principle.
- (8) have adequate English language ability to attend lectures and discussions, as well as make reports.

\* If English ability is considered to be insufficient, an interview will be conducted by telephone to confirm English proficiency.

- (9) have considerable knowledge of the IPR system, with more than three years of experience in the field of IPR, in principle.
- (10) be under 50 years of age.

\* However, if candidates who do not meet the requirements abovementioned 3-1 and 3-2 are nominated, the screening committee will consider them only when the priority list with special reasons and/or a letter stating the reasons of recommendation are submitted with the application documents.

#### 4. Language:

Lectures, visits and discussions will be carried out in English or in Japanese with interpreting into English. The course documents and training materials will be prepared in English.

#### 5. Country Report:

Participants are required to prepare a report on the countries, based on the details described in the guidelines that will be sent later.

#### 6. Training Schedule: TBD

*(Ref.: FY2018) JPO/IPR Training Course on Trial and Appeal System for ASEAN*

APIC  
AM 10:00 - 13:00  
PM 14:00 - 17:00

Date		Subject	Venue
Day 1	AM	Welcome Addresses	APIC
		Courtesy Call on Executive Official of the JPO	JPO
		JPO Tour Visit to the Trial Court	JPO
		APIC Orientation	APIC
	PM	Outline of Trial and Appeal System in Japan (Focusing on opposition system and invalidation trial system)	APIC
		Outline of Japan Intellectual Property Arbitration Center (IACT)	APIC
Day 2	AM	Country Report Presentation (Outline of opposition and invalidation trials in each country)	APIC
	PM		
Day 3	AM	Objection System (1) (Case Study)	APIC
	PM	Objection System (2) (Practice)	
Day 4	AM	Invalidation trial System - Trial System for Rescission of Registered Trademark on Grounds of Non-Use (1) (Case Study)	APIC
	PM	Invalidation trial System - Trial System for Rescission of Registered Trademark on Grounds of Non-Use (2) (Practice)	
Day 5	AM	Overall Discussion —Aiming for stable rights setting	APIC
	PM	Evaluation Meeting	APIC
		Closing Ceremony	

## Annex 14

### JPO/IPR Training Course on Anti-Counterfeiting Measures for Practitioners

#### 1. Duration:

February 6 - 14, 2020

[Application Deadline: November 15, 2019]

#### 2. Objective:

To deepen the understanding of the initiatives on, and the current state of, strengthening of enforcement of intellectual property rights in Japan, in order to enhance the capabilities as a customs official in the target participants' countries.

#### 3-1. Principal Requirements:

Target participants should be officials from IP Offices engaged in work related to measures against counterfeits and piracy.

\* We will also invite customs officials in charge of enforcement of IP rights to the course through the customs.

#### 3-2. Other Requirements (applicants must meet all of the following requirements):

Target participants will:

- (1) be nominated by the IP Office in their countries.
- (2) be engaged in the field of IPR.
- (3) be university graduates and/or have equivalent professional experience.
- (4) be physically and mentally prepared to undergo an intensive training course.
- (5) not be full-time students or armed forces personnel.
- (6) continue working in the same field after completing the training course.
- (7) not have participated in any of the JPO/IPR training courses during FY2018-2019, in principle.
- (8) have adequate English language ability to attend lectures and discussions, as well as make reports.  
\* If English ability is considered to be insufficient, an interview will be conducted by telephone to confirm English proficiency.
- (9) be under 50 years of age

\* However, if candidates who do not meet the requirements abovementioned 3-1 and 3-2 are nominated, the screening committee will consider them only when the priority list with special reasons and/or a letter stating the reasons of recommendation are submitted with the application documents.

#### 4. Language:

Lectures, visits and discussions will be carried out in English or in Japanese with interpreting into English. The course documents and training materials will be prepared in English.

## 5. Country Report:

Participants are required to prepare a report on the countries, based on the details described in the guidelines that will be sent later.

## 6. Training Schedule: TBD

### *(Ref.: FY2018) JPO/IPR Training Course on Anti-Counterfeiting Measures for Practitioners*

APIC  
AM 10:00 - 13:00  
PM 14:00 - 17:00

Date		Subject	Venue
Day 1	AM	Welcome Addresses by the JPO and APIC-JIPH	APIC
	PM	Country Report Presentations	APIC
		APIC Orientation	APIC
Day 2	AM	Outline of Intellectual Property System in Japan	APIC
	PM	Anti-Counterfeiting Practices - Distinguishing between Genuine and Fake	APIC
Day 3	AM	Infringement	APIC
	PM	The Cooperation of Rights Holders in IP Enforcement	APIC
		Roundtable Discussion on Challenges and Opportunities for the Effective Enforcement of IP Rights	APIC
Day 4	AM	Alternative dispute resolution (ADR)	APIC
	PM	Cooperation among IP-related Organizations on IPR Enforcement	APIC
Day 5	AM	Visit to Overseas Mail Sub-Branch	Kawasaki Overseas Mail Sub-Branch
	PM	Inspection Tour of Import/Export Operations for Ship/Air Cargo; Border Measures for IP Infringement Goods	Yokohama Customs
Day 6	AM	Anti-Counterfeit Measures (Watching)	APIC
	PM	Evaluation Meeting	APIC
		Closing Ceremony	APIC

## Annex 15

### JPO/IPR Training Course for Practitioners Specializing in Trademarks

#### 1. Duration:

February 13 - 27, 2020

[Application Deadline: November 20, 2019]

#### 2. Objective:

To deepen one's knowledge on intellectual property in general, as well as to deepen one's understanding of and enhance one's professional capabilities on trademark practices, by hearing lectures and holding discussions on the trademark system, trademark examination standards of the Madrid System, and the use of trademark information.

#### 3-1. Principal Requirements:

Target participants will be professionals working in one of the following positions:

- 1) Patent/trademark attorneys and IP lawyers involved in trademark practices; OR
- 2) Employees engaged in trademark practices in private businesses.

**\*Persons working at Japanese enterprises are eligible for this program.**

#### 3-2. Other Requirements (applicants must meet all of the following requirements):

Target participants will:

- (1) be nominated by the IP Office in their countries.
- (2) be engaged in the field of IPR.
- (3) be university graduates and/or have equivalent professional experience.
- (4) be physically and mentally prepared to undergo an intensive training course.
- (5) not be full-time students or armed forces personnel.
- (6) continue working in the same field after completing the training course.
- (7) not have participated in any of the JPO/IPR training courses during FY2018-2019, in principle.
- (8) have adequate English language ability to attend lectures and discussions, as well as make reports.
  - \* If English ability is considered to be insufficient, an interview will be conducted by telephone to confirm English proficiency.
- (9) have considerable knowledge of the IPR system, with more than three years of experience in the field of IPR, in principle.
- (10) be under 50 years of age.

\* However, if candidates who do not meet the requirements abovementioned 3-1 and 3-2 are nominated, the screening committee will consider them only when the priority list with special reasons and/or a letter stating the reasons of recommendation are submitted with the application documents.

#### 4. Language:

Lectures, visits and discussions will be carried out in English or in Japanese with interpreting into English. The course documents and training materials will be prepared in English.

#### 5. Training Schedule: TBD

### (Ref.: FY2018) JPO/IPR Training Course for Practitioners Specializing in Trademarks

APIC  
AM 10:00 - 13:00  
PM 14:00 - 17:00

Date		Subject	Venue
Day 1	AM	Welcome Addresses	APIC
		Courtesy Call on Executive Official of the JPO	JPO
		Visit to the Trial Court Visit to the National Center for Industrial Property Information and Training (INPIT)	JPO
		APIC Orientation	APIC
	PM	Trademark Strategy in Companies	APIC
Day 2	AM	Comparison of Trademark System in Various Countries and Discussion (Includes Unfair Competition Prevention Act Cases)	APIC
	PM		
Day 3	AM	Trademark Application Practices	APIC
	PM		
Day 4	AM	Practices for Applications of the Madrid Protocol	APIC
	PM		
Day 5	AM	The Current Status of Corporate Intellectual Management (Company Visit)	AOTS
	PM		Company
Day 6	AM	Trademark Searches (Trademark Classifications & Search Exercises)	APIC
	PM		PC room
Day 7	AM	Trademark Examination Standards	APIC
	PM	Acquisition of the right of Special Trademark (Non-Traditional Trademark, Three-dimensional Trademark)	APIC
Day 8	AM	Trademark Infringement (Case Studies)	APIC
	PM		
Day 9	AM	Judging Trademark Similarity (Exercise)	APIC
	PM		
Day 10	AM	Overall Discussion	APIC
	PM	Evaluation Meeting	APIC
		Closing Ceremony	APIC